



Registration Form

For legal reasons, please ensure that the parent with parental responsibility completes this form in accordance with the Children Act 1989 as outlined below. A £10 registration fee is requested to cover administration costs (cheques payable to CATEY pre-school).

Thank you.

The Children Act 1989

i) The Paramouncy Principle

The Paramouncy principle asserts that children are individuals whose rights, needs and welfare must be our **first** concern.

Remember: The children and young people in our care are our first priority, not the needs of their parents or the setting and its staff.

ii) Parental Responsibility

The Act emphasises the role of parents in the health and well-being of their children. It is a legal, not a social status. In law mothers automatically have parental responsibility, whilst birth fathers do not, unless married to the mother at the time of the birth, or the couple marry later. Alternatively:

- birth fathers who were not married to the mother **before** December 2003 can apply to the family court: or
- birth fathers who were not married to the mother **after** December 2003 can go with the birth mother to jointly register dual parental responsibility.

Childcare practitioners need to be aware of this so they can be clear about how they deal with situations where they are requested not to allow contact with a child.

Remember: Children are seen as persons in their own right.

Remember: The name on the birth certificate does not necessarily convey the legal status of parental responsibility.

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

Childs Name:				<i>Photo</i>
Date of Birth:	Sex:	Religion:	Ethnic Origin:	
Child's first language:		Disability (Y/N)	Access requirements	
Child's address:				
Telephone No:				

Days Required:

Please indicate	Monday	Tuesday	Wednesday	Thursday	Friday
	AM / PM	AM/PM	AM/PM	AM/PM	AM/PM

Other setting:

Does your child currently attend another Pre-School? (Y/N)	If yes, please provide the address and phone number	Address:	Telephone No:
---------------------------------------------------------------	-----------------------------------------------------	----------	---------------

Medical Information:

Important medical conditions (e.g. allergies)	
Injections received:	History of illnesses:
CHILDS DOCTOR: Name: Address: Tel no:	
CHILDS HEALTH VISITOR: Name: Address: Tel no:	
Toilet/nappy requirements: If your child is still in nappies please ensure they are changed at the latest possible time before being brought to pre- school. Please provide spare nappies and wipes and state above regarding requirements. Thank you.	
Special dietary requirements:	

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

Child's Name:	
Name of parent(s)/carer(s):	
Name of person(s) holding parental responsibility:	
E mail address:	
Mothers address:	Fathers address:
Telephone number:	Telephone number:
Work address:	
Telephone number:	

In an emergency, please contact:

Name	Relationship to child	Telephone number

People authorised to pick up child:

Name	Relationship to child	Telephone number

I give my consent for Catey Pre-School to seek emergency medical advice or treatment for my child.

Signed (parent/carer):

Date:

I understand that any carer, who suspects that a child in his/her care may have been abused or neglected, has a duty to report this to the social services Department.

Signed (parent/carer):

Date:

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

I give my consent for my child to go on brief local outings from pre-school. I understand that specific consent will be sought for major excursions.

Signed (parent/carer):

Date:

I give my consent for my child to have top up sun block applied during a session when necessary.

Signed (parent/carer):

Date:

I give my consent for observations to be carried out on my child to help staff to provide the best education and care.

I give my consent for my child to be observed by staff and other professionals, sharing information when relevant.

Signed (parent/carer):

Date:

I give my consent for my child to have photographs taken during pre-school hours to record their development and learning and during their participation in events organised by us.

Signed (parent/carer):

Date:

I do not require my child to wear a helmet when riding a bike.

Signed (parent/carer):

Date:

If helmet is required, please supply and name, thank you.

I give my consent for my child to use an alcohol based sanitising hand gel when necessary.

Signed (parent/carer):

Date:

I give my consent for my child's record of achievement (Learning Journey) to be passed onto their next setting.

Signed (parent/carer):

Date:

Please supply a copy of your child's birth certificate with this application form. This will enable us to process the forms required to claim your child's free sessions with greater efficiency. Thank you.

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

Things I like to do

Child's Name:

My favourite:

Games:

Hobbies (i.e. Ballet/Gym):

Stories:

Toys:

T.V. programmes/films:

Animals:

Foods:

Things I dislike or which frighten me:

I do / do not like to drink milk

Yes / No*

**Delete as applicable*

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

Language

Good hearing is important for clear speech

My hearing was tested on:.....

The result was:.....

I like to talk about:.....

.....

.....

.....

When I need to use the lavatory I say:.....

I have been referred for speech therapy Yes No

My speech Therapist's name is:.....

Telephone Number:.....

Sociability

I mostly prefer to play: a) by myself b) with my brother(s) and sister(s)
 c) with my friends d) with adults

I play with my friends: a) occasionally b) once a week
 c) every day

Comments:.....

.....

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

I can do these things by myself (please circle)

Put on my coat	Yes	No
Put on my shoes	Yes	No
Put on my Boots	Yes	No
Put on my hat and gloves	Yes	No
Go to the toilet and wipe my bottom	Yes	No
Wash and dry my hands	Yes	No
Blow my nose	Yes	No
Put away my toys	Yes	No

I like to help at home by.....
.....
.....

Parents – please describe your child below. Include their strengths and weaknesses and any developmental problems or special talents you feel they may have.

.....
.....
.....
.....
.....
.....
.....
.....

This is my own drawing on this page

Date:.....Age.....yrs.....mths

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.

Settling into Pre-school

For many children starting in Pre-school is their first step towards independence.

- 1) Visits to the group before you start attending will make the place and people feel familiar
- 2) Avoid starting at a time when there has been a disruption of routine at home. A new baby, a spell in hospital or even a long holiday can require a settling-down period before a child tackles anything else new.
- 3) Children are ready to part from their parents at different ages. If your child is going through a very 'clingy' patch, it might be better to delay admission for a while until a parent or trusted friend can stay in the group with the child.
- 4) Before starting at pre-school, talk to your child cheerfully and positively about the good things that will happen there.
- 5) Be prepared to stay with your child in the group until he or she is ready to be left alone. All children are different and this might take anything from a few minutes to a few weeks or months. It is a good idea to stay for the first session. It gives you an idea of what goes on and enables you to talk about it afterwards with your child.
- 6) It might be possible to arrive a little later than the others on the first day. That way, you arrive to a quiet and settled group in which the children are already busy and the staff are free to introduce the people and activities.
- 7) When you judge that your child is ready to be left, say goodbye. Do not be tempted to creep away while the child is occupied. This might seem easier at the time but it can cause the child to feel let down and mistrustful.
- 8) It is easier for a child to accept a parent's departure if there is a clear explanation of what is going to happen. "I am going to the shops and I'll be back after story time" can help the child envisage where you will be and understand the timescale involved.
- 9) For children who find parting hard, it might help to have a brief separation at first – just to post a letter or may go into the kitchen to mix some paints. Separation time can then be gradually extended. During this period it is particularly important to be punctual. If a parent is not there at the time he or she promised, the child's newly built confidence can be upset.
- 10) DON'T WORRY. Children develop very quickly at this age, and a child who seems unable to manage alone for even a second can have a very different attitude in a week or two. Just be calm and practical about it, reassuring the child that he or she will be able to manage soon, and helping him or her to make friends and get used to the activities.

If you will not be collecting your child yourself, please let staff know, in writing, who is authorised to collect the child. If you will not be at home or at your usual place of work during the session, please let a member of staff know where you can be reached in an emergency.

We look forward to welcoming you and your child at CATEY Pre-school.

Charity registration number: 1135211

CATEY Pre-school is committed to the welfare & safeguarding of its children, Staff and Volunteers at all times.